

## VISA RUSSIA

All clients will need a passport with at least 6 months remaining validity and a single entry visa.

In order to obtain your Russia visa you will have to present full details of your itinerary and a letter of introduction (in Russian) which we will forward to you. In order for us to arrange the letter of introduction **we will need a scanned copy of the information page(s) of your passport and your flight details**. When you receive the letter of introduction, you should apply for your visa immediately.

### UK Passport Holders

Application must be made online at [ru.vfsglobal.co.uk](http://ru.vfsglobal.co.uk). Once you have filled out the electronic form you will need to print it so please make sure your computer is connected to a working printer before starting the process. Once you have completed and printed the online application form, you can take this along with the required documents as per the website instructions to the nearest Russian Visa Centre (details below).

**From 10<sup>th</sup> December 2014, all foreign nationals are required to provide biometric data (finger print scan) in order to apply for a visa. Postal applications will no longer be accepted. To do this, individuals are expected to travel to the visa application centre in person (details below) to complete the process. The official advice on the visa process can be viewed via this link <http://www.rusemb.org.uk/consnews/29>**

Please ensure that you include all required documents, the fee in the form of a postal order, and a pre-paid, self-addressed Special delivery envelope (500 grams) for the return of your passport. We advise that you use only Royal Mail Special Delivery to post your passport and documents.

### Fees

The fee for a single entry tourist visa is £40 plus a VFS service charge of approximately £25. The visa is normally issued within 7 days. It is possible to have the visa issued on the next working day after receipt for a visa fee of £80 plus a VFS service charge of approximately £32.

### Russian Visa Application Centres:

London Office  
15 - 27 Gee Street  
London EC1V 3RD

Edinburgh Office  
16 Forth Street  
Edinburgh EH1 3LH

### US Passport Holders

It is not possible to apply for your visa directly from the Russian embassy by mail. Applications must be made in person or via a visa processing agency. Please refer to the Russian embassy website at [russianembassy.org/](http://russianembassy.org/) for further details. The current fee for a tourist visa with normal processing (4 – 20 days) is \$131. The fee for emergency processing (3 days) is \$250. If you elect to use a visa service there will be an additional fee for this.

**Important** – if asked your occupation on the application form, do not put anything that might arouse suspicion at the Russian Embassy eg. photographer, writer, journalist, military, government, police etc.

### Other Passports

Nationals of other countries should check with the Russian consulate in their own country.

Please note, while we keep our information up to date, visa fees and requirements can change without notification. We recommend that you check fees and requirements at [www.rusemb.org](http://www.rusemb.org) prior to applying for your visa